



# *Newfane Central School District*

## *Board of Education*

### **Newfane Board of Education Meeting Minutes**

**January 16, 2018**

The January 16, 2018 meeting of the Newfane Board of Education was held in room 129 at the Early Childhood Center. The meeting was called to order by Board President Schmitt at 7:05 pm.

### **CALL TO ORDER**

J. Schmitt, L. Licht, P. Kelahan, A. Kennedy, M. Lingle, J. Little

**TRUSTEES PRESENT**  
**TRUSTEES**  
**EXCUSED/ABSENT**  
**ADMINISTRATION**  
**PRESENT**  
**OTHERS PRESENT**

C. Wentland

J. Bower, G. Noon, B. Schuler, J. Arroyo, T. Adams, D. Bedette, D. Hawkins,

P. Young

C. Hoffman

**PLEDGE OF**  
**ALLEGIANCE and**  
**DISTRICT MISSION**  
**STATEMENT**

The District Mission Statement was read by Trustee Little

Motion made by Trustee Little and seconded by Trustee Licht

RESOLVED, that the proposed agenda for January 16, 2018 be approved.

Resolution Carried: 6 YES 0 NO

**ESTABLISH ORDERS**  
**OF THE DAY**  
Approved the agenda

There were no remarks at this time.

**Public remarks or**  
**comments**

### **BUDGET PRESENTATION:**

Mr. Baumann presented a draft/preliminary budget to the Board of Education.

Touching points were: reading budget codes, goals of the board and district, timeline for budget development, assumptions for program maintenance, funding sources and the tax cap. The presentation is available on the District Web Page.

**PRESENTATIONS**

### **PRESIDENT REPORT:**

President Schmitt did not have a report at this time.

**REPORTS**

### **SUPERINTENDENT REPORT:**

Superintendent Baumann did not have anything further to report.

### **COMMITTEE REPORTS:**

Trustee Kennedy updated the board on recent meetings including the District Planning Team meeting as well as reminding the board of the NOSBA Legislative Breakfast.

### **NEWFANE TEACHER'S ASSOCIATION REPRESENTATIVE:**

There was not a representative at this meeting.

**The Routine Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.**

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, that the minutes of the December 19, 2017 meetings of the Board of Education be and are approved.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the November and December 2017 Budget Status Reports as submitted.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer's Monthly Report for the period of November 2017.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Fuel Reconciliation for the period ending December 2017.

Diesel Consumption 21,162 gallons

Diesel Inventory Variance 53.8 gallons

Unleaded Consumption 6,814 gallons

Unleaded Inventory Variance 38.5 gallons

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statements for the months of October, November and December 2017.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrants Reports for the period ending December 2017.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Little

RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for the period of July 2017 through September 2017.

| SCHOOL                    | PERIOD ENDING  | ENDING BALANCE |
|---------------------------|----------------|----------------|
| Newfane Elementary School | September 2017 | \$ 5,890.59    |
| Newfane Middle School     | September 2017 | \$ 14,334.85   |
| Newfane High School       | September 2017 | \$ 47,193.75   |
|                           |                | \$ 67,419.19   |

Resolution Carried: 6 YES 0 NO

**ROUTINE ORDER OF BUSINESS**

Approved the minutes  
Enclosure 2018.01.16.8A

Approved the Budget Status  
Reports  
Enclosure 2018.01.16.8B

Accepted and filed the  
Treasurer's Monthly Report  
Enclosure 2018.01.16.8C

Accepted and filed the Fuel  
Tank Reconciliation  
Enclosure 2018.01.16.8D

Approved the School Lunch  
Profit/Loss Reports  
Enclosure 2018.01.16.8E

Accepted and filed the  
Warrants  
Enclosure 2018.01.16.8F

Accepted and filed the  
Quarterly Student Activity  
reports  
Enclosure 2018.01.16.8G

Motion made by Trustee Licht and seconded by Trustee Little  
 RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2018.01.16.8H.  
 Resolution Carried: 6 YES 0 NO

Approved the classification  
 of students  
 Enclosure 2018.01.16.8H

**The Personnel Order of Business was voted on by unanimous consent without objection, to be listed separately in the minutes.**

Motion made by Trustee Licht and seconded by Trustee Kelahan  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the individual listed below be and is appointed as a coach for the 2017-18 school year:

| Sport            | Position | Name         | Percentage | Step |
|------------------|----------|--------------|------------|------|
| Varsity Softball | Head     | Shannon Shaw | 8.5        | 1    |

Resolution Carried: 6 YES 0 NO

**PERSONNEL ORDER  
 OF BUSINESS**  
 Appointed S. Shaw as V.  
 Softball Coach  
 Enclosure 2018.01.16.9A

Motion made by Trustee Licht and seconded by Trustee Kelahan  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that the individuals listed be and are approved to work in the District as substitutes as noted, effective January 17, 2018 (except where noted).

Approved district substitutes  
 Enclosure 2018.01.16.9B

| Name                | Substitute Position  | Certified |
|---------------------|--|-----------|
| Whitney Atkins      | Teacher  | N         |
| Mitchell Dockery    | Teacher  | N         |
| Victoria Harrington | Teacher  | N         |
| Angela Hecko        | Teacher  | Y         |
| Donna Hill          | Teacher  | Y         |
| Lindsey Kijowski    | Teacher  | Y         |
| Laura Kish          | Teacher  | N         |
| Colleen Sandolfini  | Teacher  | N         |
| Kennedy Sears       | Teacher  | N         |
| Jenny Scrufari      | Teacher  | N         |
| Julia Stadelmaier   | Teacher  | Y         |
| Michele Malone      | Instructional Associate  |           |
| Cameron Schmeelke   | Laborer  |           |
| Rebecca Weidel      | Instructional Associate, Typist, Monitor, Food Service Helper    |           |
| Sue Brown           | Nurse (effective October 30, 2017 @ retirement)                  |           |
| Jean Wolfe          | Instructional Associate (effective January 2, 2018 @ retirement) |           |

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Licht and seconded by Trustee Kelahan  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that Wendy Carmer, be and is approved as an unpaid assistant for the 2017-18 school year in the sport of Cheerleading, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.  
 Resolution Carried: 6 YES 0 NO

Approved W. Carmer as  
 unpaid assistant,  
 Cheerleading  
 Enclosure 2018.01.16.9C

Motion made by Trustee Licht and seconded by Trustee Kelahan  
 RESOLVED, upon the recommendation of the Superintendent of Schools, that Megan Ciotuszynski be and is approved to work as a volunteer in the Newfane Elementary School for the 2017-18 school year, with the understanding that volunteers are to work under the direct supervision of the class room teacher and that at no time are they to supervise students unattended.  
 Resolution Carried: 6 YES 0 NO

Approved M. Ciotuszynski  
 as a volunteer  
 Enclosure 2018.01.16.9D

**OLD ORDER OF  
BUSINESS**

Amended the previously  
approved Musical Stipends  
Enclosure 2018.01.16.10A

Motion made by Trustee Licht and seconded by Trustee Little  
RESOLVED, that the following resolution that was originally approved on October  
17, 2017 be amended as follows:

RESOLVED, upon the recommendation of the Superintendent of Schools, that the  
following extracurricular clubs and organizations operate for the 2017-18 school  
year and that the following advisors be and are appointed according to provisions of  
Appendix C, Co-Curricular Stipends, of the Newfane Teacher's Association  
Collective Bargaining Agreement.

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|                    |                            | <u>Percentage</u>         | <u>Step</u>  |
|--------------------|----------------------------|---------------------------|--------------|
| Musical Director   | Adria Francani             | <del>4.5</del> <b>5.0</b> | 1            |
|                    | <del>Betsy Russell</del>   | <del>1.5</del>            | <del>3</del> |
| Musical Assistants | Christopher Hart           | 4.5                       | 5            |
|                    | Angela Dray                | 3.0                       | 4            |
|                    | Phillip Quinn              | 2.5                       | 11           |
|                    | <b>TBD Victor Thibault</b> | <b>3.0</b>                | <b>10</b>    |
|                    |                            | 18% total for Musical     |              |

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Resolution Carried:            6 YES            0 NO

**The New Order of Business was voted on by unanimous consent without  
objection, to be listed separately in the minutes.**

Motion made by Trustee Licht and seconded by Trustee Little  
RESOLVED, upon the recommendation of the Superintendent of Schools, that Van  
Bortel Ford of East Rochester, as being the lowest responsible bidder, is awarded the  
New York State mini-bid number 17120050 for a maintenance van in the amount of  
\$26,762.65.

Resolution Carried:            6 YES            0 NO

**NEW ORDER OF  
BUSINESS**

Awarded a bid,  
maintenance van  
Enclosure 2018.01.16.11A

Motion made by Trustee Licht and seconded by Trustee Little  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the  
School Cooperative Agreement between the REACH Workcamp and the Newfane  
Central School District be and is approved; and further that the Superintendent of  
Schools be and is authorized to execute the School Cooperative Agreement.

Resolution Carried:            6 YES            0 NO

Approved an agreement with  
REACH Workcamp  
Enclosure 2018.01.16.11B

Motion made by Trustee Licht and seconded by Trustee Little  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the  
contract between Cannon Design and the Newfane Central School District, as an  
extension of the Erie 1 Boces Architect Request for Proposal, be and is approved per  
the attached agreement for the authorized emergency capital improvement project as  
approved by the Board of Education on November 7, 2017.

Resolution Carried:            6 YES            0 NO

Approved an architect  
contract, regarding the  
emergency capital project  
Enclosure 2018.01.16.11CD

Motion made by Trustee Licht and seconded by Trustee Little  
RESOLVED, upon the recommendation of the Superintendent of Schools, that the  
invoice in the amount of \$41,074, from Hoot Mechanical & Electrical to make the  
repair necessary for the emergency capital improvement project as approved by the  
Board of Education on November 7, 2017 be and is approved for payment.

Resolution Carried:            6 YES            0 NO

Approved a contractor  
payment, regarding the  
emergency capital project  
Enclosure 2018.01.16.11CD

**CONCLUDING  
ORDERS OF BUSINESS**

Public remarks or  
comments

There were no comments at this time.

Anything for the “good of  
the order”

February 6, 2018 meeting presentation

Presentation for Next  
Meeting

- Initial Budget Discussion/CY budget update

Executive Session

Motion made by Trustee Licht and seconded by Trustee Kelahan  
MOVED, that the Board of Education enter into executive session for the purpose of  
discussing a NTA grievance, District Goals and the Superintendent Evaluation.

Resolution Carried: 6 YES 0 NO

Meeting recessed at: 8:09 pm reconvened at: 8:46 pm

**ADJOURNMENT**

Motion made by Trustee Little and seconded by Trustee Licht

MOVED, that the Board of Education adjourn the meeting.

Resolution Carried: 6 YES 0 NO

Meeting adjourned at: 8:46 pm

Respectfully submitted,

Bernadette Seymour  
District Clerk